

# Employee Newsletter

February 2015

Volume 1

## Please welcome our New Staff Members!!

Shanna Beane – Supervisor of Assisted Living

Pamela Dostie – Housekeeping

Stacey Fulton – CRMA

Maryama Mohamud – Waitstaff

Ester Ndikumwenamwe – Waitstaff

Charissa Schmidgall – CRMA

## 2014 Fourth Quarter Milestone Anniversaries

Anne Nappi – 15 Years - 10/05/1999

Sara Brink – 5 Years – 11/23/2009

## 2015 First Quarter Milestone Anniversaries

Olivia Wilkins – 5 Years – 03/17/2010

## Annual Training

Over the next few months, your manager will be scheduling meetings with you to review the Annual Training to include:

- Resident Rights/HIPAA/Harassment and Discrimination
- Blood borne Pathogens/Universal Precautions
- Fire Prevention and Safety
- Hazard Communications
- Disaster Planning
- Computer Training (if applicable)

**This training is required each year. If you do not attend your scheduled training, you will not be eligible for a merit increase.**

## Time to Save

April 1, 2015 will be your next opportunity to make adjustments to your Retirement accounts. To receive the match, you only have to contribute 1% of your gross income. For an employee making \$300.00 gross, 1 % is equal to \$3.00 per week. For this \$3.00 (the price of a medium coffee) that you contribute, The Park Danforth will give you \$6.00. This is a great investment for your future! Forms to make adjustments can be found in the break room or outside the HR office. Please see Jen or John if you have any questions.

## Teamwork

January and February have proven to be a winter wonderland to say the least. After our first big storm of the year, I received some great feedback from the managers at The Park Danforth. I was told many stories of how the staff pulled together to provide excellent customer service to our residents as well as each other. We had staff bring in tacos for lunch, overnight stays in case of call outs, travel to and from for the respective scheduled shifts, staff picking up and dropping off other staff members, lots of snow cleanup, and schedule adjustments. It brings to light the dedication and passion the staff here has for each other and the people who live here. These examples are what make The Park Danforth different and stand out from the rest. Thank you to all of the people who pulled together during the storm. You all make a

## Benefits

**\*Benefits renewal is now complete. New deductibles and out of pocket maximums renewed effective January 1, 2015. Please remember to compare your Explanation of Benefits to any bills you receive to ensure you are being billed correctly by your provider for services rendered.**

**\*Benefits Booklet – In upcoming months, we will be presenting a new Benefits Booklet and Handbook as well as rolling out our organization’s Core Values. Please**

## Market Apartment Construction – A Note from Lisa Noonan - COO

As the market apartment renovation wraps up, I want to take the opportunity to say thanks to everyone for their help in making it a success. This project literally involved every department!  
 Many thanks to both Annette and Rick, my immediate partners in the project. They were instrumental in providing advice and assistance with everything from coordination to resident issues prior to, during the construction, and even now. The Park Danforth is very fortunate to have your expertise on hand.  
 Thank you to Bruce and Sheryl for their guidance and making sure the construction partners were paid in a timely fashion (and sometimes even sooner).  
 Thanks to Anne and the entire CT staff for welcoming those residents who were affected by the construction. The residents raved about how nice everyone was - not surprised!  
 Thanks to Turner, Laurie, Tracy, Brenda and other Dining Services staff for accommodating the residents with their meals. The residents loved the meals and really enjoyed Tracy's hospitality.  
 Thanks to Bob, Mike, Chuck and Pam - everyone (both management and the residents) really appreciated your continued flexibility and extra work in getting residents' items moved back and forth.  
 Thanks to Mandy, Barb, Rose and Pat for their flexibility in moving activities to accommodate the residents' resting area.  
 Thanks to Judith for designating an apartment for the majority of the construction - it was very appreciated.  
 Thanks to Denise, Robert, Jen and John for their support throughout the entire process.  
 Thanks to Sandy C for taking on extra administrative work so that I could focus on the construction items.  
 Thanks to Marge, Richard, Sandy F, Blake, Karen, MaryAnne, Sarah, Nancy, and Dennis for fielding and

## Chili Chowder Contest

This year's Chili Chowder Challenge will be held on February 8, 2015 from 12:30PM – 3PM at the Holiday Inn by the Bay.

The Park Danforth Cooks will be competing again this year. Tickets are \$20.00 in advance, \$23.00 at the door; \$10.00 for Children 10 and under.

Come support your team as they lead The Park Danforth to another victory!! Good

## New Additions

MaryAnne Weeman welcomed her first grandson, Felix Joseph, into the world weighing in at 10 lbs. 1 oz. Congratulations to you and your family, MaryAnne!